



119 Adkisson Way Taft, CA 93268 (661) 765 - 7234

Board Meeting Agenda

Thursday, January 23, 2020, at 12:00 pm

1. **Call to Order/Pledge of Allegiance**

2. **Public Input**

This is the time for public comment. Members of the public may be heard on any item on the agenda. A person addressing the Board will be limited to five minutes unless the Chairperson grants a longer period of time. Comments by members of the public on an item on the agenda will only be allowed during consideration of the item by the Board. When the item is called, please raise your hand or stand if you desire to address the Board.

Members of the public may also, at this time only, address the Board on any non-agenda items, your comments will be limited to five minutes. You should raise your hand or stand at this time. Although Board Members may ask questions for clarification, the Board will not debate issues with the speaker. Non-emergency items may be rescheduled for a discussion at a later date. Please note, the Board may take action on non-agenda items only in emergency circumstances.

After the comments, the public is allowed to remain and listen or may leave at any time.

AMERICANS WITH DISABILITIES ACT (Government Code Section 54943.2) The West Side Health Care District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the West Side Health Care District may request assistance at 119 Adkisson Way Taft, California or by calling (661) 765-7234. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

3. **Approval of Minutes**

- A. Board Meeting Minutes – Thursday, December 19, 2019

4. **Financial Review**

- A. Finance Committee to Review with Board December 2019 Financial Reports; CPA, Kelly Hohenbrink will join the meeting via telephone

5. **Annual Review and Approval of Policy and Procedures**

- A. West Side Family Health Care
B. West Side Health Care District

6. **Review and Sign Annual Form 700, Statement of Economic Interests for 2019/2020.**

7. **Authority to Obligate District Funds- Ryan Shultz, Director of Clinical Operations; and, Robyn Melton, District Manager**

Discussion/ Action to Authorize the Director of Clinical Operations and the District Manager to execute documents that obligate the District to purchase or procure goods or services necessary to expedite the efficient operation of the Clinic or the District Office. Such authority is limited to goods or services not to exceed \$5,000 or Agreements in excess of one year's duration.

8. **Administrative/Construction Project Update, Administrative Staff**
 - A. District Activities and Operation Log- Attached for informational purposes only. No Action.
 - B. Authorized Agent Report- Attached for informational purposes only. No Action.
 - C. Letter to Zack Scrivner, Board of Supervisors. Attached for information only, no action.

9. **Board Committee Reports**
 - A. **Finance Committee**
Eric Cooper or Ginny Miller

 - B. **Facilities Committee**
Eric Cooper or Darren Walrath

 - C. **Community Outreach**
Jan Ashley or Darren Walrath

 - D. **Personnel Committee**
Adele Ward or Jan Ashley

10. **Board Member Input**

This Portion of the meeting is reserved for Board Members to present information, announcements, or other items that have come to their attention. A Board member may request that an item is placed on the agenda for consideration at a future meeting or refer an item to the Executive Director for a formal report. The Board will take no formal action at this time.

11. **Closed Session**

Adjourn to session closed to the public as legally permitted. Any action taken will be announced in Open Session.
Pursuant to Government Code Â§ 54962; Health and Safety Code Â§ 32106: Discussion of new Programs, Physician Recruitment, and strategic direction of the Westside Health Care District,

12. **Items for Future Agendas**

13. **Open Session**

14. **Adjournment**

**Next Regular Board Meeting is set for Thursday, February 27,
at 2:00 pm in the District Office, 119 Adkisson Way, Taft Ca 93268**